

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**December 11, 2019**

Council President Ralph Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilwoman June Byrnes; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; and Council President Ralph Paolone.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman DeDomenicis motioned, seconded by Councilwoman Byrnes, to approve the minutes of the November 26, 2019 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Councilwoman Byrnes

A. Neighborhood Services

1. Councilwoman Byrnes advised of a Resolution on the agenda authorizing the submission of a Grant Extension for the Municipal Alliance Grant.
2. Councilwoman Byrnes discussed a Resolution on the agenda authorizing the Mayor and City Clerk to execute an Agreement with Animal Control of South Jersey. Two proposals for services were received. Animal Control of South Jersey has been the vendor for many years, knows the City very well, and provides an excellent service to the City. They also charge a cheaper rate to residents for private retrieval/removal.

4. Councilman Ford

A. Planning & Development

1. Councilman Ford advised of Resolutions on the agenda honoring Lynn Roesch and Joseph Breidenstine on their retirements.
2. Councilman Ford discussed Resolutions on the agenda authorizing refunds of unused engineering escrow funds to EI Homes, LLC for new homes at 917 Wabash Avenue and 514 W. Vernon Avenue.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon advised that his committee will be recommending a capital plan at an upcoming meeting.

6. Councilman Heun

A. Public Safety

1. Councilman Heun advised of Resolutions authorizing the reappointments of Don Auge as a Special Class II; and Anthony Disciascio and Belford Rivera as Special Class IIIs.

7. Councilman Matik

A. Revenue & Finance

1. Councilman Matik advised of a Resolution cancelling appropriation balances.
2. Councilman Matik discussed a Resolution authorizing a Contract with Premier Computer Services.
3. Councilman Matik advised of a Resolution authorizing payment of accrued time off for Lynn Roesch.

8. Council President Paolone

A. Administration

1. Council President Paolone asked Council members to let him know if they wish to be reassigned to different Council committees for 2020.
2. Council President Paolone advised of a Resolution on the agenda authorizing a Shared Municipal Court Agreement with Northfield. Northfield City Council approved the Agreement earlier today and Mayor Chau is attending tonight's meeting to present signed copies of same. The Agreement is the same it has been the last several years only now Linwood City Hall will be the host. City Council will most likely have to meet on the "if needed" meeting December 26, 2019 to hire staff for the court.
3. Council President Paolone advised of a Resolution authorizing and scheduling paid Holidays for calendar year 2020.

9. Mr. Youngblood

- A. Mr. Youngblood advised of an Ordinance on the agenda for final reading authorizing the purchase of Block 12, Lots 2 & 20 contingent upon receipt of Atlantic County Open Space Funds.

At 6:11 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk